



**INDUS INTERNATIONAL ACADEMY,
LUCKNOW
Application for Admission**



FORM NO : / 2018

To meet the Principal on

1. Full name of the candidate (Block letters) :
2. Date of Birth :
Age on 1st April 2018 : years months days
3. Father's name :
Educational qualifications :
Occupation/Designation :
4. Mother's name :
Educational qualifications :
Occupation/Designation :
5. Annual income of family :
6. Address :
:
Distance from school (in km) :
Phone : (R)..... (O)
7. Religion :
8. Category : General/OBC/SC/ST
9. PLEASE FURNISH DETAILS
In case of the father being an Ex-student of INDUS GROUP Year from to
Class from to
10. In case of sibling studying in INDUS GROUP Name Class & Sec

Date

Signature of parent/guardian

PLEASE ATTACH THE REQUIRED DOCUMENTS AS PER DETAILS GIVEN OVERLEAF

Form No. / 2018

Name of the candidate

1. The parents of the candidate are requested to meet the Principal on
at along with the child.
2. **The original Date of Birth Certificate from the Nagar Mahapalika and Maternity Hospital or Baptism Certificate for Christians and the originals of all the document attached with the Application must be brought.**
3. Parents will be informed by post and College website (www.indusacademy.in) if the child is going to be admitted or not.
4. **APPLICATION IS NOT A GUARANTEE FOR ADMISSION**

Date :

Principal

Admission Procedure

The Indus International Academy, Lucknow is a school situated in the heart of Lucknow City at Raebareli Road just three kilometers ahead of SGPGIMS (Sanjay Gandhi Post Graduate Institute of Medical Sciences). All the transactions and admissions along with the student reports are online through our portal. The portal contains Student's Corner as well as Parent's Corner, which makes the process less cumbersome and quick.

The school runs from April to March and registrations to admission are open from November onwards for all classes. The school entertains all enquiries from parents without any assurance of admission till the admission in the school is confirmed. However any aspirant seeking admission can visit the school premises along with the parents with complete documents required for the admission process to accomplish throughout the year. Kindly see the below mentioned prerequisites to be followed at the time of admission:

Age Eligibility:

The admissions in our starts from Play Group, where Nursery is the starting class. The age of the aspirant seeking admission to any class is counted from April 1st of the concerned academic session. The age eligibilities for various classes is as below:

Play Group

1. Nursery : 3+ at the start of academic session
2. LKG : 4+ at the start of academic session
3. UKG : 5+ at the start of academic session

Junior Wing & Onwards

1. Class 1st : 6+ at the start of academic session
2. Class 2nd Onwards : On the basis of the previous class.

Fill out the registration form:

All the students seeking admissions to any class need to fill Registration Form available at the Reception of our school.

Documents Required:

1. Completely filled Registration Form affixed with the photograph of the child.
2. Copy of Birth Certificate (Nagar Nigam) & Original Copy of the same for verification.
3. Two recent passport size photographs of the child.
4. One postcard size photograph of the child along with the mother, father & real siblings if any.
5. Copy of AADHAAR Card of Mother & Father along with the originals for verification.
6. Copy of AADHAAR Card of the child along with the originals for verification.
7. Original Report Card and a copy of the same of the school attended last.
8. Transfer Certificate (TC) / Migration Certificate of the school attended last.

The Further Process:

After submitting the above said documents and whereabouts of the candidate, a list of eligible students shall be published on the Notice Board of the college. The list shall contain the names of those candidates who are shortlisted for the admission.

1. Parents will be notified about the date for further interaction to complete all admission related formalities.
2. If your ward is offered an admission in the school, you must complete all the admission related formalities immediately failing which the said admission shall stand cancelled and thus the seat left vacant due to this shall be offered to the candidate next in the waiting list.

Admission Formalities:

Once the admission of your ward is confirmed, the following formalities are required to be completed immediately:

1. Admission Form
2. Transport Form
3. Do's & Don'ts

Withdrawals & Refunds Policy:

Once the admission is granted and the fee is submitted, it cannot be refunded under any circumstances. In case of withdrawal of student from the midsession, the full fee of the session has to be deposited and prior to that a month's notice has to be submitted to the principal.

Fee Submission Policy:

As per the policy of school, the fee of students shall be paid quarterly as per the fee booklet provided at the time of admission. The first fee at the time of admission shall be submitted in cash but the rest of the fee can be submitted online through our portal using Debit Card / Credit Card / Net Banking or directly in any branch of SBI using a SBI Challan Form generated through our web-portal.

In case of payment through bank draft, it should be in favour of **"Indus International Academy" payable at Lucknow.**

Admission Cell Incharge